



S.A.S.A

Midland District

Governance Documentation

Consisting of

Midland District Constitution

Midland District Bye-Laws

**Scottish Amateur Swimming Association
Midland District Constitution
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- MC1.0 NAME**
- MC1.1 The name of the organisation shall be The Scottish Amateur Swimming Association, Midland District, hereafter called "The District".
- MC2.0 OBJECTIVES**
- MC2.1 The objectives of the District shall, where relevant, be the same as those of the Scottish Amateur Swimming Association, hereafter referred to as the SASA, as set out in Section C2 of the SASA Constitution.
- MC3.0 MEMBERSHIP**
- MC3.1 Membership Groups**
- MC3.1.1 District membership shall comprise of
- a) Midland District Life Members.
 - b) Affiliated clubs in accordance with Section C9.1.2 of the SASA Constitution.
- MC3.2 Midland District Life Members**
- MC3.2.1 Each recipient of Midland District Life Membership shall be presented with a memento. A copy of the agenda and minutes of District Meetings can be obtained by the recipient free of charge by sending a request to the District Secretary.
- MC3.3 Affiliated Clubs.**
- MC3.3.1 The provisions of Sections C10.1 and C10.2 and **C10.3** of the SASA Constitution shall apply.
- MC4.0 GOVERNANCE**
- MC4.1 The District shall comply with the requirements of Scottish Swimming Governance documentation, in particular, Section C9 of the SASA Constitution.
- MC4.2 The District shall be governed by the Midland District Constitution, Bye-Laws and Regulations.
- MC4.3 Amendments to the Midland District Constitution and Bye-Laws shall only be made at the Annual General Meeting or a Special Meeting.
- MC4.4 Amendments to Regulations shall be approved by General Meetings or Delegates Meetings.
- MC5.0 ANNUAL GENERAL MEETING (AGM)**
- MC5.1 The Annual General Meeting shall normally be held on either a Saturday or Sunday in the last two weeks of November or the first Saturday or Sunday in December. Member clubs Annual General Meetings shall be held before these dates. The agreement of Delegates is required to hold the AGM on any other date in the last two weeks of November or in December.
- MC5.2 Three delegates from each affiliated club shall be entitled to attend, take part in the proceedings and vote. The Delegates must comply with the provisions of paragraph C5.6 of the SASA Constitution.
- MC5.3 Midland District Life Members shall be entitled to attend, take part in the proceedings and vote.
- MC5.4 Seven Delegates and/or Midland District Life Members shall form a Quorum.
- MC5.5 The meeting shall have the right to exclude from all or part of the proceedings all but those entitled to attend, take part in the proceedings and vote as set out in paragraphs MC5.2 and MC5.3.
- MC5.6 Proposed alterations to the Midland District Constitution and Bye-Laws, notices of motion and nominations for office and other appointments, must be received by the Honorary Secretary as specified in Section **C9.3** of the SASA Constitution or 31st October.
- MC5.7 Proposed alterations to the Midland District Constitution and Bye-Laws shall be submitted by the Executive, Convenors of District Committees, Midland District Life Members or Affiliated Clubs.
- MC5.8 At least a two thirds majority of those present and voting must be secured before an alteration to the Midland District Constitution can be adopted.
- MC5.9 A simple majority of those present and voting is required before an alteration to the Midland District Bye-Laws can be adopted.
- MC5.10 A simple majority of those present and voting is required before an alteration to the Midland District Regulations can be adopted.
- MC5.11 The Agenda, Annual Report, Financial Report, proposed alterations to the Midland District Constitution and Bye-Laws, notices of motion and details of all the business to be transacted, shall be forwarded to each Affiliated Club, Midland District Life Members and Convenors of District Committees not less than twenty-one days before the Annual General Meeting.
- MC5.12 Nominations for office and other appointments shall be submitted by Affiliated Clubs.
- MC5.13 Order of Business
- Presentation of the Scottie Wilson and Chic Mitchell Trophies

The business for the Annual General Meeting shall include:

- a) President's Address.
- b) Apologies for Absence.
- c) Minutes of AGM from previous year.
- d) Business arising from Minutes.
- e) Correspondence.
- f) Secretary's Report including Convenors' written Reports.
- g) Treasurer's Report including Audited/Examined Accounts.
- h) Proposals & Changes to Constitution & Bye-Laws.
- i) Election of Office Bearers and District Committees.
- j) Confirmation of Appointments.
- k) Installation of President.
- l) Awards of Midland District Life Membership.

MC5.14 The conduct of business shall be in accordance with Company Rules Section R16.

MC5.15 No other event may be held within the District or be organised by Clubs affiliated to the District during the hours of the Midland District Annual General Meeting except with the agreement of the District Executive.

MC6.0 DELEGATES MEETING(S)

MC6.1 Meetings will be held at least twice a year. The date, time, venue and quorum for each meeting shall be in accordance with MBL1.0.

MC6.2 Procedures for the conduct of business shall conform to Company Rules Section R16

MC7.0 SPECIAL MEETING

MC7.1 A Special Meeting shall be called as specified in Section C9.5 of the SASA Constitution.

MC7.2 Notice of the Special Meeting shall specify the business to be transacted and shall be forwarded to each Affiliated Club, Midland District Life Members and Convenors of District Committees as set out in paragraph MC7.3.

MC7.3 Notice of a Special Meeting shall be given as follows:

Either a) In accordance with Section C9.5.1(c) of the SASA Constitution.

or b) Not less than twenty-one days before the date of the meeting where Sections C9.5.1(a) and (b) of the SASA Constitution apply.

MC7.4 Paragraphs MC5.2, MC5.3, MC5.4, MC5.5, MC5.7, MC5.8, MC5.9 and MC5.10 shall apply to a Special Meeting.

MC7.5 The Order of Business for a Special Meeting shall be.

a) President's Address.

b) Apologies for Absence.

c) Business to be transacted of which due notice has been given in accordance with Section MC7.2.

MC7.6 No business shall be transacted at the Special Meeting other than business of which due notice has been given in accordance with paragraph MC7.2.

MC7.7 The conduct of business shall be in accordance with Company Rules Section R16.

MC8.0 MIDLAND DISTRICT MANAGEMENT

MC8.1 Office Bearers

MC8.1.1 The provisions of Sections C9.7.1, C9.7.2, C9.7.3, C9.7.4, C9.7.5 and C9.7.7 of the SASA Constitution shall apply.

MC8.1.2 All Offices shall be honorary.

MC8.2 District Executive

MC8.2.1 The President, Vice President, Honorary Secretary, Honorary Treasurer and Immediate Past President shall form the District Executive.

MC8.2.2 The District Executive shall be responsible for.

a) Matters remitted to them.

b) The day to day administration of the District.

c) Making recommendations to the Annual General Meeting for Patrons, Midland District Life Members and the appointments set out in paragraph MBL2.1.

d) Approving District Swimming Records.

- MC8.2.3 The Quorum at an Executive Meeting shall be three.
- MC8.2.4 Meetings of the Executive shall be in accordance with Company Rules Section R16.
- MC8.3 SASA Council Representatives**
- MC8.3.1 The provisions of Sections C7.1.1(c) and C9.8.3 of the SASA Constitution shall apply.
- MC9.0 FINANCES**
- MC9.1 The Financial Year of the District shall end on 31st October.
- MC9.2 Refer to Bye-Laws Section MBL4 for details on Finances.
- MC10.0 SCOTTISH SWIMMING GOVERNANCE**
- MC10.0.1 In terms of the application of the Scottish Swimming Governance procedures for Protests, Complaints, Suspensions & Fines and Appeals the District is treated as being the same as an Affiliated Club.
- MC10.1 Protests**
- MC10.1.1 Section R11 of Company Rules shall apply.
- MC10.2 Complaints**
- MC10.2.1 Section R12 to R15 of Company Rules shall apply.
- MC10.3 Suspensions and Fines**
- MC10.3.1 Section R13.10 of Company Rules shall apply.
- MC10.4 Appeals**
- MC10.4.1 Section R12 to R15 of Company Rules shall apply.
- MC11.0 MIDLAND DISTRICT LIFE MEMBERSHIP, AWARDS & TROPHIES**
- MC11.1 Presentation and Nominations**
- MC11.1.1 The following awards shall be presented at the Annual General Meeting or at any other time decreed suitable by the Executive.
- MC11.1.2 The person or body making a nomination is required to ensure that the nomination details remain confidential and are not divulged to third parties, including the nominee prior to nominations being considered by the Midland District Executive.
- WC11.1.3 The decision on which nominees are to receive awards is final and no correspondence will be entered into before or after the Midland District Executive have made their decision.
- WC11.1.4 Nominations for all District awards, unless otherwise stated, must be made to the District Secretary for submission to the District Executive by the 31st October.
- MC11.2 Midland District Life Membership**
- MC11.2.1 The District Executive and three District Life Members will consider nominations and decide who will receive Midland District Life Membership.
- MC11.2.2 Nominations may be made by Clubs, District Committees or Midland District Life Members. Nominations should contain full details of the nominee's service to the District and their swimming career if appropriate. The criteria for the award of Life membership shall be as follows.
- MC11.2.3 Nominees should have a minimum of ten years service to the District in administration, committee work, or coaching. In very exceptional circumstances (e.g. leaving the District but having made an outstanding contribution), this time limit may be waived. Completion of ten years' service is not regarded as automatic qualification for the award of Life Membership. Quality of the individual's contribution is paramount and the candidate should be seen as having upheld and enhanced the reputation of the District.
- MC11.2.4 Competitors in the various disciplines who achieve Olympic standard will be eligible for nomination.
- MC11.2.5 District President after completion of two year term of office, subject to satisfying MC11.2.3 above will be eligible for nomination.
- MC11.3 Midland District Awards & Trophies**
- MC11.3.1 The District Executive will consider nominations and decide who will receive the Midland District Awards.
- MC11.3.2 **The Scottie Wilson Trophies.**
- MC11.3.2.1 These Trophies (Male and Female) shall be awarded to the Diver, Swimmer, or Water Polo Player, who, in the opinion of the District, has done most to enhance or uphold the prestige of the Midland District during the year.
- MC11.3.2.2 All committee Convenors shall submit Nominations by 31st October to the District Secretary.
- MC11.3.2.3 The Trophies shall be presented at the Annual General Meeting.

- MC11.3.3 **The Chic Mitchell Trophy**
MC11.3.3.1 This Trophy will be presented to a Volunteer Swimming Coach who has made a consistent and continuous contribution at Club or District Level in the last year.
MC11.3.3.2 Nominations shall be submitted to the District Secretary by the 31st October.
MC11.3.3.3 Nominees must be SASA members, volunteers, and coach for a district affiliated club.

MC11.4 Midland District Roll of Honour.

- M11.4.1 Nominations for induction to the Roll of Honour must be made to the District Secretary for consideration by the District Executive.
- M11.4.2 Nominations may be made by Clubs, District Committees or Midland District Life Members. Nominations should contain full details of the nominee's aquatic career.
- M11.4.3 Nominees will not be approved unless the individual is or was, at the time of their achievement, a member of SASA and a 1st Claim member of a Midland District Club.
- M11.4.4 Nominees should have achieved one of the following standards. However, achievement of one of the following standards is not a guarantee of an automatic nomination or of a nomination being accepted.
- a) Selected and competed at an Olympic or Paralympic Games.
 - b) Selected and competed at a World Championship or World Para Championship.
 - c) Selected and medalled at a European Championship or European Para Championship.
 - d) Selected and medalled at a Commonwealth Games.

MC12.0 MIDLAND DISTRICT CHAMPIONSHIP TROPHIES

- MC12.0.1 The details of championship trophies and cups for specific events are included in the Midland Discipline Regulations.

MC12.1 MC12.1.1 Best Boy Trophy shall be awarded at the District Championships; decided by FINA Points

MC12.1.2 Best Girl Trophy shall be awarded at the District Championships; decided by FINA Points

MC12.2 MC12.2.1 W.F. Thomson Cup shall be awarded to the best club at the District Championships.

MC13.0 DISPOSAL of FUNDS and DISSOLUTION

- MC13.1 Section A5.9 of the Company Articles will apply with the substitution of the word "District" for the word "Company".

**Scottish Amateur Swimming Association
Midland District Bye Laws
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MBL1.0 DELEGATES MEETINGS

- MBL1.1 Delegates meetings shall be held on the third Monday of February, April, June and September.
- MBL1.2 The venue of the meeting shall be by arrangement.
- MBL1.3 The provisions of paragraphs MC5.2, MC5.3, MC5.4 and MC5.5 and of Section C9.6 of the SASA Constitution shall apply regarding entitlement to attend, take part in the proceedings and voting.
- MBL1.4 The business for a Delegates Meeting shall include:
- a) President's Address.
 - b) Apologies for Absence
 - c) Minutes of previous Delegates Meeting
 - d) Business arising from Minutes
 - e) Correspondence
 - f) Secretary's Report
 - g) Treasurer's Report.
 - h) Convenors' Reports
 - i) Company Board & SASA Council Reports
 - j) Other Competent Business
- MBL1.5 The conduct of business shall be in accordance with Company Rules Section R16.

MBL2.0 DISTRICT APPOINTMENTS

- MBL2.1 The appointments to be made at the Annual General Meeting on the recommendation of the District Executive in accordance with paragraph MC8.2.2(c) are:
- a) Minute Secretary
 - b) Legal Adviser
 - c) Auditor(s)/Examiner(s)
 - d) Record Keeper
 - e) Trophy Steward
- MBL2.2 The duties and responsibilities of the appointments specified in paragraph MBL2.1 shall be as follows:
- a) Minute Secretary: To take minutes at all District Meetings.
 - b) Legal Adviser: To advise the District on legal matters.
 - c) Auditor(s)/Examiners: To audit/examine the District's accounts and provide a written report to the Annual General Meeting or at such other times as may be requested by the Executive or a Delegates Meeting.
 - d) Record Keeper: To maintain District Swimming Records.
 - e) Trophy Steward: To assist the Championship Convenor on all matters relating to District Trophies.

MBL3.0 DISTRICT COMMITTEES**MBL3.1 General**

- MBL3.1.1 The provisions of Section A3.1.3 of the Company Articles and of Sections C9.6.2, C9.6.4, C9.6.5 and Section C9.8 of the SASA Constitution shall apply.
- MBL3.1.2 All positions shall be honorary.
- MBL3.1.2 There shall exist the following District Committees.
- a) Swimming & Championships
 - b) Swimming Technical Officials
 - c) Swimming Leagues
 - d) Diving
 - e) Water Polo
 - f) Masters Swimming
 - g) Open Water Swimming

MBL3.2 Meetings

- MBL3.2.1 District Committees shall meet at least once per year.
- MBL3.2.2 Confirmation of venue, date and time of each meeting, along with an Order of Business shall be given not less than seven days prior to each meeting.
- MBL3.2.3 A special meeting of a District Committee shall be called when requested by the District Executive.
- MBL3.2.4 The Order of Business for each meeting shall be decided by the Convenor, except that there shall always be an item for any other competent business.

MBL3.2.5 All members including co-opted members shall be entitled to vote.

MBL3.2.6 The conduct of business shall be in accordance with Company Rules Section R16.

MBL3.3 General Responsibilities

MBL3.3.1 District Committees shall have the following general responsibilities.

- a) Review and bring forward for the approval of Delegates meetings, amendments to the Regulations for which they have responsibility before promulgation of the Regulations to Clubs.
- b) To submit an annual report to the District Secretary by 31st October each year.
- c) To provide a report to each Delegates' meeting.
- d) To submit a proposed budget for their forward programme to the District Treasurer by 30th September each year, and to be accountable and responsible for the implementation of the agreed programme.
- e) To co-opt, if considered necessary, up to three additional members subject to the approval of the Delegates.
- f) Ensure that all the Health and Safety requirements of the facilities used are adhered to by all participants.
- g) Define any additional Health and Safety requirements specific to their discipline where those defined by the facility operator are insufficient to cover their requirements.
- h) Ensure that all participants are aware of the Health and Safety requirements that apply.

MBL3.4 Swimming & Championships Committee

MBL3.4.1 The Swimming & Championships Committee shall comprise:

- a) Convenor and Championship Convenor
- b) The Trophy Steward
- c) District Record Keeper.
- d) Six other members.
- e) District STO convenor
- f) Leagues' Convenor

MBL3.4.2 The Committee shall have the following responsibilities in addition to those stated in MBL3.3.

- a) To select swimmers and staff for all Midland District swimming teams, in conjunction with any local or National initiatives.
- b) To submit for District approval, along with estimated costs, all proposed training schemes.
- c) To select all swimmers for Midland District squads under the control of the District.
- d) To appoint all staff for Midland District squads (Head Coach and Team Manager(s) as appropriate) under the control of the District.
- e) To ensure that squad staff carry out their duties.
- f) To liaise with squad staff regarding the squad education programme and all matters relating to competition and trips for the squads under the control of the District.
- g) To administer the Licensing and Accreditation provisions of the Scottish Swimming Regulations as appropriate.
- h) Administer the Regional Squads on behalf of Scottish Swimming including the provision of training facilities, the notification of selections and all other appropriate documentation.
- i) To organise all District Swimming Championships, determining the format and dates for District Championships and set annually the 'Qualifying Times' as appropriate.

MBL3.5 Swimming Technical Officials Committee

MBL3.5.1 The Swimming Technical Officials Committee shall comprise:

- a) Convenor
- b) Four other members plus Area Coordinators as necessary.

MBL3.5.2 The Committee shall have the following responsibilities in addition to those stated in MBL3.3.

- a) To train Swimming Technical Officials.
- b) To assist in the organisation of any examinations and assessments for Swimming Technical Officials.
- c) To organise seminars as required.
- d) To arrange the training and assessment of club timekeepers when requested by clubs on the appropriate form.
- e) To maintain a list of District Timekeepers.

- f) To arrange the provision of Swimming Technical Officials for competitions as required.
- g) To appoint Area Organisers in accordance with Scottish Swimming STO Regulations.

MBL3.6 Tayside Age Group Leagues Committee as per the League Rules agreed at Leagues AGM.

MBL3.6.1 The Swimming Leagues Committee shall comprise:

- a) Convenor appointed at the District AGM
- b) Convener of each Division
- c) Two representatives of each member club.

MBL3.6.2 The Committee shall have responsibilities as per the League Rules in addition to those stated in MBL3.3. and shall ensure that the Scottish Swimming Governance Documents in relation to competitive swimming are adhered to for the respective leagues.

MBL3.7 Synchronised Swimming Committee

MBL3.7.1 There is no Synchronised Swimming Committee at the moment; however, this will be reviewed if there is an active interest in Synchronised Swimming within the District.

MBL3.8 Diving Committee

MBL3.8.1 The Diving Committee shall comprise:

- a) Convenor,
- b) Four members

MBL3.8.2 The Committee shall have the following responsibilities in addition to those stated in MBL3.3.

- a) To promote Diving in the District.
- b) To select divers for District teams and arrange any necessary trials for this purpose.
- c) To arrange tests for SASA Diving Awards
- d) To deal with relevant matters.

MBL3.9 Water Polo Committee

MBL3.9.1 The Water Polo Committee shall comprise:

- a) Convenor,
- b) Four members plus the District Water Polo Coach

MBL3.9.2 The Committee shall have the following responsibilities in addition to those stated in MBL3.3.

- a) To promote Water Polo in the District.
- b) To select Players for District teams and arrange necessary trials for this purpose.
- c) To conduct Water Polo League and Cup Championships.
- d) The duties of the District Water Polo Coach are to prepare standard training Schemes agreed by the Water Polo Committee.
- e) To deal with relevant matters

MBL3.10 Masters Swimming Committee

MBL3.10.1 The Masters Swimming Committee shall comprise:

- a) Convenor
- b) Four other members.

MBL3.10.2 The Committee shall have the following responsibilities in addition to those stated in MBL3.3.

- a) To promote Masters Swimming in the District.
- b) To deal with relevant matters.
- c) To be responsible for the organisation and control of District Masters Championships

MBL3.11 Open Water Swimming Committee

MBL3.11.1 The Open Water Swimming Committee shall comprise:

- a) Convenor
- b) Four other members.

MBL3.11.2 The Committee shall have the following responsibilities in addition to those stated in MBL3.3.

- a) To promote Open Water Swimming in the District.
- b) To deal with relevant matters.
- c) To select Swimmers for the District teams and arrange any necessary trials for this purpose.

- d) To submit for District approval, along with estimated cost, of all proposed training Schemes and also of all District Open Water Championships.
- e) The management of all District Open Water Championships.

MBL4.0 FINANCE**MBL4.1 Receipts and Payments**

- MBL4.1.1 All incoming receipts must be made payable to SASA Midland District.
- MBL4.1.2 All outgoing payments will be made by cheque unless an alternative method of payment is authorised by the Honorary Treasurer.
- MBL4.1.3 The authorised signatories for payments by the District shall be any two members of the District Executive.
- MBL4.1.4 Except with the prior approval of the District Executive, District monies in excess of £100 may not be held for longer than one month by anyone, with the exception of the Honorary Treasurer.
- MBL4.1.5 Convenors of all District Committees shall prepare a budget showing the estimated cost of all events under their control for the following year as per MBL3.3.1(d).

MBL4.2 Per Capita Fee

- MBL4.2.1 The amount of the District per capita fee shall be fixed at the Annual General Meeting.
- MBL4.2.2 Each Affiliated Club shall pay a District per capita fee not later than 31 January in respect of a member as defined in Section C3.3.3 of the SASA Constitution and which the club has paid a membership fee to SASA in accordance with Section C3.3.5 of the SASA Constitution. The District Executive can add exclusions to the payment criteria subject to the agreement of District Delegates.
- MBL4.2.3 The per capita fee, payable in accordance with paragraph MBL4.2.2 shall be accompanied by a certificate certifying the correctness of that number signed by a member of the Club Executive.
- MBL4.2.4 Clubs shall have a minimum membership of ten, or pay the equivalent Per Capita Fee for ten members.
- MBL4.2.5 Any club failing to pay the appropriate Per Capita Fee by the date specified in paragraph MBL4.2.2 shall cease to be affiliated to the District and their members cannot take part in any competition.

MBL4.3 Other Fees

- MBL4.3.1 District Equipment.
A club wishing to use District equipment will pay a fee of an amount approved either at the Annual General Meeting, a Delegates Meeting or by the District Executive.
It will be the responsibility of the Club to arrange the uplift and return of the equipment.

MBL4.4 Expenses

- MBL4.4.1 All claims for expenses shall be made to the Honorary Treasurer accompanied by applicable receipts showing suppliers' VAT registration number where appropriate.
- MBL4.4.2 Claims, other than Convenors' postages etc., must be submitted within fourteen days of the event.
- MBL4.4.3 Travel expenses shall be paid on the basis of the standard rail/bus/ferry fare or the District mileage allowance. Air fare(s) shall only be paid with the prior approval of the District Executive. The mode of transport shall be stated on the claim form.
- MBL4.4.4 Reasonable meal and overnight allowances can be paid where deemed appropriate by the District Executive.

MBL5.0 CHAMPIONSHIPS AND EVENTS**MBL5.1 General**

- MBL5.1.1 Section C9.10 of the SASA Constitution shall apply.

MBL5.2 Medals

- MBL5.2.1 In District Swimming, and Diving Championships, medals shall normally be awarded as follows, unless otherwise stated in the Discipline Regulations.
1st. Gold 2nd. Silver 3rd. Bronze

MBL5.3 District Swimming Records

- MBL5.3.1 Applications for District Records shall be submitted on the appropriate form to the District Record Keeper within 30 days of the attempt with a copy to the District Secretary. Applications will not be approved unless the individual is a member of SASA and a 1st Claim member of a Midland District Club.
- MBL5.3.2 District Records can only be made at an accredited event.
- MBL5.3.3 The approval or rejection by the District of any application shall be final.
- MBL5.3.4 The events for which District records can be claimed shall be Individual events as per Section R7.1.5 of Company Rules. In individual events (not relays), District records can be claimed at Intermediate distances subject to FINA rules being satisfied.

MBL6.0 TROPHIES/REPLICAS/AWARDS

- MBL6.1 All trophies belong to the District in perpetuity and cannot be won outright.
- MBL6.2 The Honorary Treasurer shall act as trustee of all District trophies.
- MBL6.3 The winner of a trophy shall sign a statement
- 1) Guaranteeing safe custody.
 - 2) To return the trophy in the same condition.
 - 3) To return the trophy in good time for presentation at the following year's competition.
 - 4) Accepting responsibility and paying for any damage to the trophy.
- MBL6.4 Any damage to a District trophy must be reported to the Honorary Treasurer immediately.
- MBL6.5 Failure to comply with paragraph MBL6.3 will result in the competitor being suspended from competition in District Championships until the trophy is returned.
- MBL6.6 The Club/Team, for whom a recipient participates when winning a District trophy, shall bear joint responsibility for compliance with paragraph MBL6.3.
- MBL6.7 No replica, copy or miniature of any District trophy, medal, plaque, pennant or design may be made unless with the permission of The District Executive.
- MBL6.8 Awards shall be presented in accordance with the Constitution Section MC11.
- MBL6.9 Championship Trophies shall be awarded in accordance with the Constitution Section MC12.
- MBL6.10 The District shall be responsible for engraving all District Trophies and the costs thereof.
The Discipline Convenor will assume responsibility for the collection and engraving of District trophies.
- MBL6.11 District Trophies may not be removed from Scotland for any reason.